

# **ASSOCIATION FOR THE IMPROVEMENT OF MINORITIES HOUSTON CHAPTER**

## **2011 AWARDS NOMINATION FORM (JANUARY 2011 – SEPTEMBER 2011)**

The descriptions, criteria, and nomination form needed for the Board Member of the Year, Member of the Year, and Special Act Award are enclosed in this document. These Awards will be presented during the 2012 AIM-IRS Houston Awards and Recognition ceremony in January.

1. **Board Member of the Year** – (1) based on participation and (1) based on nomination by current board members
  2. **Member of the Year** – non-board member whose nominated by board member
  3. **Special Act Award** – open for anyone including non-members who are nominated by a member
- Nominations must be received by November 1, 2011
  - Complete the nomination form addressing the criteria established for each award.
  - All nominations should be sent via e-mail to: [awards@aimirs-houston.org](mailto:awards@aimirs-houston.org)
  - E-mail Subject Line: Name of Award – Nominee (Submitted by: Your Name)

Confirmation of receipt of your nomination will be sent within 7 days of receipt. If an e-mail confirmation is not received, your nomination has not been received. Please contact Carolyn Dailey @ 713-209-4373, if you have any questions regarding your confirmation notification.

### **AWARD DESCRIPTIONS**

**Board Member of the Year** - Recognizes organizational excellence. Nominees should have made a contribution which has had a positive impact on the organization.

**Member of the Year** - For personal dedication to the organization. Nominees should have served the organization above and beyond the call of duty and serve as role models for other members.

**Special Act** – Recognizes contributions that have made a significant impact on the AIM-IRS Houston Chapter.

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<b>AWARD TITLE</b>	<input type="checkbox"/> <b>Board Member of the Year</b> <input type="checkbox"/> <b>Member of the Year</b> <input type="checkbox"/> <b>Special Act Award</b>
<b>NAME OF NOMINEE:</b>	
<b>NOMINATED BY:</b>	
<b>DATE:</b>	

*Ensure the narrative addresses the criteria outlined for each award. Attach additional pages if necessary (Limit 2).*